

St Luke's Church  
The Avenue  
Kew



REPORTS FOR  
THE  
ANNUAL PARISH MEETING

SUNDAY 24th APRIL 2022

## ST LUKE'S VICAR'S ANNUAL REPORT 2021-22

I'm delighted to report that my first months at St Luke's, Kew have been very positive and I'm truly grateful for the warm welcome and the invaluable support I've received from so many people. I was licensed on the 23<sup>rd</sup> June 2021, so I'm able to report in my capacity as Vicar on around 6 months of the 2021 church year.

I arrived at St Luke's church at an exciting but also a challenging time. Emerging from Covid restrictions whilst continuing to live with the virus is a challenge for all churches, but I feel that St Luke's has approached this with the right balance between sensitivity/caution and enthusiasm for new beginnings and the lifting of restrictions. From my first Sunday, I have found it to be a joyful, and positive church which, whilst already being stable and healthy, is hungry to find new ways to grow in mission and worship, and continue to develop an understanding of who God is calling them to be as a church.

St Luke's has many good qualities, but one way it comes alive is through its music. We owe Mary Noyes great thanks for her contribution leading the church music, but we are also deeply blessed by very talented and committed members of our choir. We have also had some fantastic contributions from our children's choir at several of our services.

Junior church began to gather again in the autumn and it is great to see children of all ages being able to join in theological activities and conversations led by our excellent Junior Church team. I hope that this continues to grow and we find more opportunity to engage some of the older children in our community.

There have been changes in Church Wardens, but thankfully we are still very blessed in those who have stepped up to this important role. Judi Braddock, who was much valued for her invaluable contribution as interim-church warden during the vacancy, stepped down from her role and Laura Coughtrie became our Church Warden alongside Irene Stephens. Laura has already made a fantastic contribution in this role, and we continue to be very lucky to have Irene as Church Warden and benefit from her contentious and supportive care and hard work.

We have been very blessed to have the support of two excellent Readers, Michael Tonkin and Richard Austen, who continue to do a great job of supporting St Luke's in their ministry and continuing to maintain a strong presence through preaching once a month – something that I know that is much appreciated by our congregation. I hope to continue to explore their roles with them in ways that enable them to express and share their sense of vocation.

St Luke's really shone at the patronal festival in October, when our Archdeacon the Venerable John Kiddle was able to join us to preside and preach. I was delighted that many members of St Philip & All Saint's (the Barn Church) joined us for the service and there was a wonderful shared Benefice meal afterwards. We were also glad to welcome back our Christmas Fair this year, which was well attended, had a great atmosphere, and raised funds for the church.

We continue to reach out to schools in the area, and I offer two assemblies a week to Queen's Primary School. I have also recently become one of their school Governors.

Our PCC have been looking at new ways to explore God's mission for us as a church. One of these ways has been to look more closely at Environmental issues. We held a Climate Sunday Eucharist service and began exploring becoming an Eco Church. This is something we will develop further in 2022.

We look forward to continuing to grow and develop as a church in the coming year.

God Bless,  
**Melanie**

## **ST LUKE'S CHURCHWARDENS' ANNUAL REPORT 2021-22**

We have had many changes to our worship and how we do things in the past year but are slowly gaining confidence in returning to a more relaxed way of gathering together in our lovely church and are hopeful that this process continues in the weeks and months ahead. We are continually grateful for everyone's understanding and compliance with the various restrictions we've been required to put in place.

The highlight of the year was of course the arrival of our new vicar, Melanie, and we think we speak for everyone in saying that she has won our admiration in the way she has settled into her busy life as vicar of two parishes and how her infectious enthusiasm and care and attention to detail has impressed all who have come into contact with her. Laura, who took on the Church Warden role in September was hugely influential in the production of our parish profile, designed to attract the "right" candidates, Judi and Irene were on the selection panel and we are all delighted that Melanie felt called to our parishes.

Our Christmas Fair was a great success and the happy atmosphere reflected people's joy at being able to meet with friends again. The Social Committee will report in more detail but this is the place to thank the great team (Laura, Judi, Liz, Tracey and their many helpers) for all the planning and hard work put into this occasion.

As always, we could list the many people who make St Luke's the welcoming and smoothly run place that we all love, but we must mention our appreciation for the work of our treasurer, Judi, who gives so much of her time and support to all of us; Michael and Richard, our Readers, who support Melanie and deliver thought-provoking sermons; Mary whose never-ending discovery of new music to enhance our worship is a constant delight to the choir and congregation; Alison and Lynne who enthuse and inspire our Junior Church and Carolyn for ensuring there are church flowers to decorate the altar. Guinevere is the fount of all knowledge and her importance to St Luke's cannot be exaggerated. As she approaches retirement later this year we are realising how greatly she will be missed though she assures us she isn't going anywhere.

We also have to thank Irene who has managed to juggle the role of Warden and Parish Administrator over the last year with great skill, during what has been one of the busiest years we've had at St Luke's. Without her thoughtfulness and dedication we would not have achieved all that we did in the manner that we did. Like Guinevere, Irene is also standing down from her role as Parish Administrator this year, but will continue to be an integral part of our church as Warden for another year.

We are grateful to volunteers who have come on board to help with various tasks such as Sides duties, including Sally Durant who now organises the rota, and those taking a turn on the coffee rota. We can always accommodate new volunteers so please do speak to one of us if you can spare some of your time, even just on one Sunday a month – we will be very thankful.

**Irene Stephens and Laura Coughtrie**

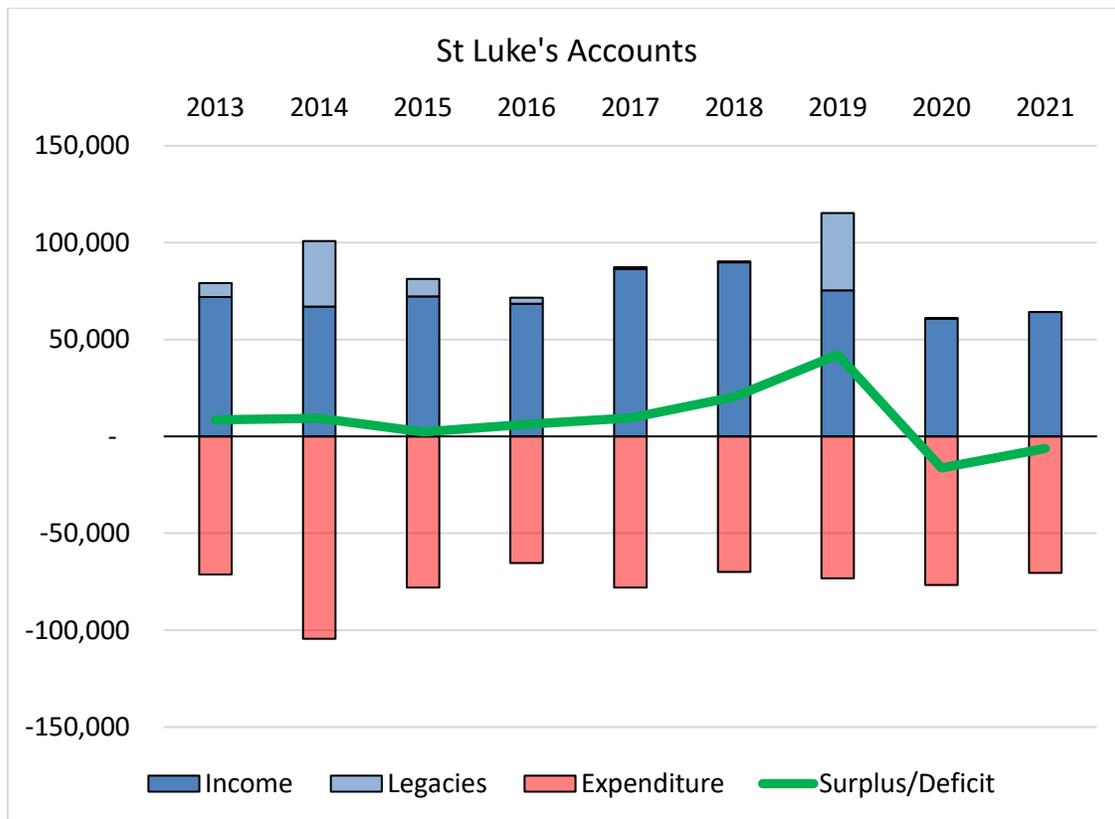
## ST LUKE'S TREASURER'S REPORT YEAR ENDING 31ST DECEMBER 2021

2021 was again a difficult year disrupted by Covid and many parishioners and their families were personally affected. With the availability of vaccines and Covid tests, at the time of writing, thankfully it looks like the personal impact of Covid is declining.

What impact is this having on our finances? Whilst our income rose compared to last year, it is still well below 2018 and prior years. Fewer people are attending church and we have also been limited by the reduction in fund raising social events. 80% of donations are by standing order, a 7% rise on last year, and a much-welcomed source of regular giving.

In 2021 we were able to hold our Christmas Fair in November and 118 people attended, raising £2,151. Many thanks to the parishioners who rose to the challenge to break over the £2,000 mark, last achieved in 2018, and a big thank you to the Social Committee for organising the fair.

Whilst we have sufficient reserves in our bank account currently, with 2021 expenditure exceeding income we suffered an in-year loss of £6,178.

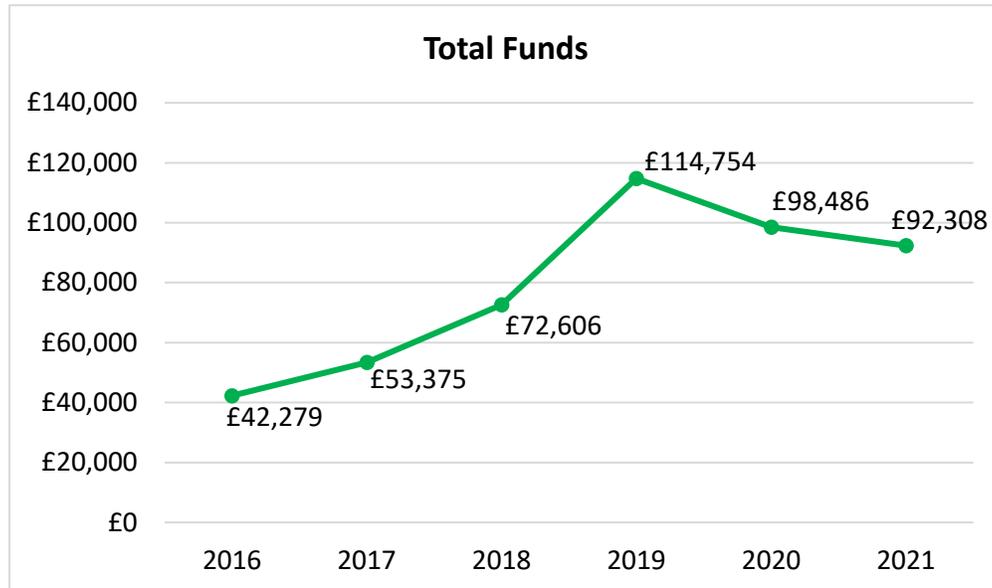


Our ability to withstand this is bolstered by past legacies received, especially in 2019, and regular gift aid recovery. If you are able to gift aid, and have not yet signed a declaration of gift aid for St Luke's, please do consider doing so. Also, legacies are a wonderful expression of support for the ongoing life of the church community for future generations and a way to thank God for all the blessings you have received in your lifetime. If you would like to know more about gift aid and about legacies and giving in memoriam, I'm very happy to talk with you.

We hope that those who are able to, continue to donate generously through standing orders, bank payments or online giving.

The view of our total funds, despite again a decrease, remains reasonably solid, thanks to the generous giving by our parishioners, legacies, and regular gift aid claims. Our total funds were £92,308 at the

end of 2021. This figure included two main debtors: the gift aid for Q4 2021 that had been claimed but not yet received by the end of the year, and The Barn, for their portion of the shared costs of our United Benefice from July to December 2021 (St Luke's pays for shared costs such as parish administration services, pew sheets, communion supplies, etc and then reclaims half from the Barn).



We have committed to holding our Parish Support Fund (PSF) to the same amount for 2022. The PSF was last increased (by a modest 2%) for 2019.

We were fortunate in not needing any major maintenance repairs this year, although we are aware there will be roof repairs to be done (the clay tiles covering the south side of the building are probably the originals from the 1880s) and a replacement sound system required (to improve the quality of the sound, especially in the hall, and a new hearing loop). Whilst we have £11,051 in the Quinquennial Repairs fund, it would be wise to start building up funds for these. Last year our church architect did the quinquennial inspection and we await the full report, which will help us to plan our repair and maintenance work.

Our Reserves Policy is set at £16,000, building resilience against financial risks.

I would like to say a huge thank you to the Parish Administrators Guinevere and Irene for their generous support with things financial; St Philips and All Saints (The Barn) (with whom we share the Parish Office and split many costs); and Kew Community Trust for their collaborative working and maintenance of the building.

On behalf of St Luke's, the largest thank you goes to all of you for the support you give – both financial and your time and talents. It is much valued and appreciated, and enables St Luke's to progress its mission in worship, fellowship and outreach to the community – thank you.

Please do email me or the Parish Office if you have any questions.

**Judi Braddock** ([slk.treasurer@gmail.com](mailto:slk.treasurer@gmail.com))

*Full accounts and the independent examiner's report are included at the end of the reports*

## **ST LUKE'S PCC SECRETARY'S ANNUAL REPORT 2021-22**

The PCC met eight times since the APCM in April, a mixture of Zoom and in person, at each meeting we consider the following themes of Worship matters, finance, stewardship, Junior Church, safeguarding and social events, and more recently we have had to review the current Covid guidance and make the necessary changes to be compliant and keep our congregation safe.

The PCC consists of Rev. Dr Melanie Harrington, Michael Tonkin (Lay reader) Churchwardens Irene Stephens and Laura Coughtrie, Deputy Wardens Frankie Pinner and Paula Brackenridge (Deanery Synod Secretary), Treasurer Judi Braddock, Secretary Liz Tippett, Guinevere Duff (parish administrator), Alison Samwell and Lynn Huby ( Junior Church), Vanessa Dand and Alice Coddington (Children, young people and Adult safeguarding), Jonathan Turley (Deanery Synod representative), Jayne Armstrong, Jonathan Armstrong, Sally Hawkins and Richard Austen (Lay Reader). Diane Ormond (KCT Trustee).

Our first meeting was the last one of the Interregnum, we reviewed the plans for Melanie's arrival in the parish and induction service. We thanked the celebrants who had supported us during the interregnum.

We welcomed Melanie to her first St Luke's PCC meeting on 7th July (by zoom). In addition to our usual agenda items, we discussed Climate Sunday and started looking at how to gain an Eco-Church award. We have continued to keep "Faith response to Climate change" as a regular agenda item as a reflection of its importance to us. We have completed the Eco-Church survey and are now considering the results; we are very excited about this initiative and are planning to set up a working party to help lead us through the process.

In October we welcomed Diane Ormond to the PCC, she is our trustee on KCT, we are keen to work more closely with KCT.

We owe an enormous debt of gratitude to Irene, Jayne, Judi and Laura for their tireless service as Churchwardens also to Frankie and Paula for their support as assistant wardens, it is a demanding time running a parish during an Interregnum but having to contend with a global pandemic at the same time made it much more of a challenge. We also thank Michal and Richard for their support and leadership.

It is an exciting time to be part of the PCC, welcoming Melanie to the parish and working with her as we move forward. Especially as we start our journey with the Eco-Church initiative.

**Liz Tippett**

## **ST LUKE'S AND THE BARN READERS ANNUAL REPORT 2021-22**

We have two Readers at St Luke's and the Barn, Richard Austen, who has been a reader here since 2015 and Michael Tonkin, who joined us in 2017 from Salisbury Diocese.

Michael and Richard are included in the Sunday service roster at both churches. They are both able to preach at these services and on average do so once a month each. They can also serve on these occasions when no servers are available. However, Michael has been able to attend services at the two Parishes more regularly than Richard, who also has other commitments at a church in the City of London.

Richard and Michael are licensed to conduct Communion services using reserved sacrament previously consecrated by a Priest. This is known as Communion by extension and only happens on occasion.

Richard is licensed to take funerals, but again this happens very rarely and only when Melanie is not available. Both Readers can conduct other services, such as Compline, Nine Lessons and Carols, Morning Prayer and Evensong.

They are also automatically members of both PCCs, with an informal agreement that Michael attends St Luke's PCC and Richard the Barn PCC meetings when possible.

Richard is the lay representative of both churches on the Churches together in Kew (CTK) committee. He has been Treasurer of CTK since 2015. Usually both churches would have two representatives on the CTK committee, so more volunteers are needed.

**Richard Austen & Michael Tonkin**

## **CHURCHES TOGETHER IN KEW ANNUAL REPORT 2021-22**

CTK consists of five churches in Kew - St Anne's, St Winefride's, St Luke's, the Barn and Raleigh Road URC.

St Luke's and the Barn paid their annual subscription of £300 to CTK on time in early 2022.

This is traditionally paid at £150 each by the two churches. Following the receipt of the annual subscriptions, CTK has a bank balance of £1575.47. One of our Readers, Richard Austen, is Treasurer of CTK, although after undertaking this role for seven years, he now wishes to stand down from it when a suitable replacement can be found.

As in previous years CTK arranged for the production and distribution to the churches of the Christmas cards detailing Christmas services throughout the parishes. There has been discussion on whether this should happen, but it was decided that it should take place.

Unfortunately, due to the continuing Covid restrictions, CTK has not been able to do its usual programme of activities during the year. As the pandemic recedes, it is hoped that we can get back to our usual level of events.

Revd Melanie and the new Roman Catholic Priest, Father Brian, have both expressed great interest in the revival of CTK.

However, CTK is currently without a chair (usually a lay person) and the Committee is very thin on the ground. In the past there were two lay representatives from each of St Luke's and the Barn on the Committee, but, for several years now, the only representative of both churches has been Richard. He is keen to see new volunteers come forward to join the Committee. Richard would be pleased to speak to anyone who might be interested.

The other churches are also reviewing their representation on the Committee. CTK hopes for a new and enthusiastic team to take forward its important work in Kew.

**Richard Austen**

## **ST LUKE'S JUNIOR CHURCH ANNUAL REPORT 2021-22**

March 2021 saw the much-awaited return to 'in person' Junior Church following the Covid pandemic.

To allow for adequate social distancing within the Church, the hall screens were opened, moving the Junior church HQ into the Marwood room. Numbers were low to begin with so the Marwood room offered ample space, it's easy access to the Church garden was a great asset. Limiting numbers to 15, mask wearing, spaced out carpet squares and individual craft packs allowed us to safely provide an in-person provision for the children during the Sunday service.

As not everyone was ready to return to church and Covid regulations prevented under 5's from joining us, we continued to send out a weekly email covering that week's bible reading and gospel in a child-friendly format to keep our Junior Church community connected.

The arrival of Rev Melanie in June brought fresh energy to us all.

Under Melanie's guidance we have been continuing with the theme of 'caring for our wonderful planet' which we hope to develop in the coming year as our Church works towards being an 'eco Church'.

Harvest saw the Brownies decorate the church and take part in the service. The Bring and Share lunch after the Patronal service was a great way to get families together.

For the Christmas Fair thanks goes to Lynne Huby and Louise Frankiss who organized the Junior Church craft stall and Mary Noyes and the Brownies who oversaw the toy stall.

Christmas Eve saw the return of the Saint Luke's Crib service. Mary Noyes and the Junior Band provided the music and Covid adapted costumes. Our thanks to Michael Tonkin and all involved in making this very special service for our Junior Church.

This year also saw the return of 'Sing Your Praises' for which we are extremely grateful to Mary Noyes. Every month she leads us all in song during one of the Junior Church sessions. The resulting Junior Church choir has now featured during two of the All Age worships which has been a real treat.

Junior Church members have also taken part in the monthly all age worships by writing the prayers (The Leibers Family, Finnlay & Klayton Alliston, Lottie Samwell & Charlotte Huby) and undertaking the readings (Theo Corpetti, Heidi & Mark Leibers, Ed & Lottie Samwell, Daniel James, Jess Stumcke & Elisa) well done all of you, it takes a lot of courage to stand in front of the congregation and we are very proud of all our Junior Church members who have felt able to do this.

2022 has seen our Sunday Junior Church sessions gradually growing in attendance which is lovely to see. Special thanks go to Rebecca Bell, Louise Frankiss, Fiona Charrington, Doris Morris, Helen Higgins, Lottie Samwell and Heidi Leibers who have each hosted or assisted a session. We look forward to many more in 2022.

We aim to continue to make Saint Luke's Church an enjoyable, welcoming place for children of all ages and their parents to worship.

**Lynne Huby and Alison Samwell**

## ST LUKE'S CHURCH MUSIC ANNUAL REPORT 2021-22

**KEW COMMUNITY CHOIR (KCC)** resumed on September 9th. We did 3 rehearsals socially-distanced at the Barn Church. We returned to St Luke's in October and have 29 members. Fee is £25/term. Autumn Term we took £695. Paid £120 for Barn hire. £575 was paid to St Luke's in Dec. and **£720** in February.

A big thank you to Frankie Pinner and Irene Stephens for their support opening up the church on Thursdays and to Alison Rowley, Jane Corpetti and Mike Oxborrow for their support in leading the KCC.

### CHURCH CHOIR

*Sopranos:* Mary Noyes (*conductor*), Paula Brackenridge, Frankie Pinner, Irene Stevens & Jane Corpetti (*conductor*)

*Altos:* Alex MacFadyen, Guinevere Duff, Tania Cooke, Liz Tippett, Diana Ormond & Alison Rowley (*conductor*).

Jean Utchudiema now works in Democratic Republic of Congo, but he joins us when he is in the UK. Otherwise we are a 4-part Ladies' choir. We are joined by Veronica Willoughby, Margie Harrison and Nonn Procter on Thursdays and for special services.

A big thank you to Iain Phillips for playing organ during the year. Alison Rowley played piano at All Age and she and Margie Harrison accompanied us at choir practice. Because of the pandemic, Judith has been unable to play regularly for us. She has now decided to stop playing on a regular basis. She has been a regular organist since 1998, though she played occasionally before that, deputising for previous organists. We are very grateful for all her years of service to the music at St Luke's. Her last service was on 18th July, but she hopes to continue deputising.

We resumed services in St Luke's on March 21st 2021. 4 singers were allowed and the choir took turns to sing. The congregation were masked and could join in with percussion. The congregation were allowed to sing two hymns from July 25th and all hymns from September. All Age band and choir resumed in September. Thanks to Theo Corpetti, our only young instrumentalist (clarinet) at the moment, and Jane Corpetti plays flute.

Brownie parade resumed on October 3rd and Junior Choir is increasing in numbers at All Age, first Sunday of the month.

Reverend Dr Melanie Harrington's Induction service was at the Barn on June 23rd 2021. A combined choir from St Luke's and the Barn sang Pie Jesu (*Margie Harrison*) & Give us Grace (*Joanna Forbes*).

### Special music for **Good Friday 2021**

The Lord's my shepherd (*Bob Chilcott*) Wondrous Cross (*Philip Wilby*)

Were you there (*arr Peter Hunt*) Per crucem (*Taize*) Turn, turn, turn (*Pete Seeger*)

### Special music for **St Luke's Patronal Service on October 17th 2021**

St Luke's Mass setting written especially by *Margie Harrison*

The Lord's Prayer (*Margie Harrison*) Sing and be joyful (*Kuhnau*)

Unto Thee O God (*Ford*) O Taste and See (*Vaughan Williams*)

### Special music for **Advent Carol Service on November 28th 2021**

O nata lux (*Jolliffe*) How lovely are the messengers (*Mendelssohn*) Ave Maria (*Bullard*)

Godspell Medley (*Schwarz arr. Gilpin*) (*we were joined by some Queen's year 5/6 choir*)

Junior Church led the Crib service on 24th December 2021 accompanied by Mary Noyes *guitar*

*Carol singing was cancelled due to increased virus levels.*

**Mary Noyes**

## **ST LUKE'S SAFEGUARDING ANNUAL REPORT 2021-22**

Safeguarding continues to be at the heart of our life and work at St Luke's, ensuring that we are indeed a 'Safe Church' and comply fully with the diocesan policy. Alice Coddington has continued in the role of Parish Safeguarding Officer for Vulnerable Adults and Vanessa Dand has continued in the role of Parish Safeguarding Officer for Children and Young People.

The Parish Office have worked hard to make sure that Diocesan policies and updates are implemented and for that we are very thankful.

Due to Covid and advances in training there are now safeguarding training courses available online. All volunteers are encouraged to complete Basic Awareness training and the training can be accessed on the Church of England Safeguarding Training Portal ([safeguardingtraining.cofeportal.org](https://safeguardingtraining.cofeportal.org)).

DBS administration has been undertaken with many three yearly reviews required. This is ongoing and it is considered achievable especially with the clear guidance that the Diocesan Safeguarding Team have provided.

**Vanessa Dand and Alice Coddington**

## **ST LUKE'S SOCIAL COMMITTEE ANNUAL REPORT 2021-22**

After another year of trying to dodge Covid lockdowns and restrictions on gatherings to hold some provisionally booked and much postponed social events, we managed one in 2021: the Christmas Fair.

This event on 20 November was a really joyous time, with people feeling at last we were seeing some hope of getting back to meeting together to celebrate. 118 shoppers and supporters came to the fair, plus those organising the stalls, making about 135 people in total.

Stalls included Toys, Games & Books (with the Brownies), Books, Home Produce, Bric a Brac, Gifts, Crafts, Tombola, Lunches, Coffees & Teas, Raffle and Knitted Nativity silent auction. There was also singing by Kew Community Choir, another activity that had been curtailed in 2021 due to Covid.

The event raised a profit of £2150.81 for St Luke's, a much-needed top up of income from events which had been sorely missed.

We are also very grateful to Kew Community Choir for their donation to St Luke's in the Autumn term.

Hot off the press as this report is written, the committee put on a quiz on 12th March 2022 in aid of St Luke's and Dose of Nature. The charity works with people with mental health problems and the general population, encouraging everyone to connect with nature in order to improve their mental wellbeing ([www.doseofnature.org.uk](http://www.doseofnature.org.uk)). This was called again by our professional quizmaster with the usual triumph of a buffet supper made by the committee, and a raffle. We were able to use our new card reader, which took £300, and 57 of the 69 tickets were paid for online by bank transfer – real steps forward in reducing cash handing.

The hotly-contested quiz raised funds of over £1,000 which will be split between the charity and St Luke's. We hope this is the start of many more events in 2022.

**Judi Braddock**

## **ST LUKE'S AND THE BARN DEANERY SYNOD ANNUAL REPORT 2021-22**

St Luke's is one of 15 Churches in Richmond and Barnes Deanery which follows the south bank of the Thames from Hammersmith Bridge to Ham. The Officers of the Deanery Synod are the Area Dean (Rev Alex Barrow), the Lay Chair (Charles Stiller), the Secretary (Paula Brackenridge) and the Treasurer (Veronica Willoughby). During the last two years we said goodbye to Area Dean, Rev Peter Hart, and Lay Chair, Marian Mollett. In this time, the Deanery entered a new three-year cycle, and many new Lay Members were welcomed, replacing outgoing members.

During the pandemic, four Deanery Synods were held via Zoom. The first two, in June and November 2020, gave a chance for us to discuss the how our Churches had been coping and even perhaps growing in Lockdown. We thought about the lessons we had learned and how our experiences informed our mission as the churches re-opened.

In February 2021, we took advantage of meeting remotely by inviting Canon Richard Sewell, Dean of St George's College, Jerusalem, formerly Team Rector of Barnes and Richmond and Barnes Area Dean. At the time of the meeting, the Dioceses of Southwark and Jerusalem had just become formally linked. Richard spoke about this link and the how it might grow and develop in time. He also talked about the many challenges facing the Diocese of Jerusalem, the Church's mission there and what it means to be an Anglican in the Diocese.

In the final Zoom synod in July 2021, we asked What is Deanery? which gave a chance for old and new members to look at the role of the Deanery in supporting and strengthening our individual parishes and promoting the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

We finally met in person in October 2021 at St Matthias, Richmond. The meeting explored the faith response to climate change, and we shared our experiences of the Eco-Church process. We continued this theme in our recent synod in January 2022 at Holy Trinity, Richmond, when we explored whether we should become an Eco-Deanery. Also at the January Synod, we welcomed Rev Dr Raewynne Whiteley, Deputy Director of Discipleship and Lay Ministry, Diocese of Southwark to talk about Lay Ministry. She spoke about the about the re-arrangement of lay ministries in the diocese and the routes into lay ministry as well as getting to the heart of what lay ministry is.

The Living in Love and Faith project is a Church of England listening and reporting back exercise to enable the voices of individuals in parishes to be heard in terms of different views, experiences and theologies of marriage and Christian sexual ethics. Deaneries were asked to facilitate this project to bring together those with different points of view and church backgrounds to listen to one another and to discuss. To this end, the Deanery ran two Living in Love and Faith five-week courses (one in person and one via Zoom) in November 2021. The courses were well attended, and individuals submitted feedback to a national survey.

The Deanery remains a supporter of the Glass Door winter night shelter project even though the night shelters in churches have been unable to open for the past two winters. Last year, the churches who would normally host the shelters contributed to a nightly meal service operated out of the Vineyard community centre. In November 2020, the Deanery hosted an open meeting with Lucy Abraham, then CEO of Glass Door, who spoke about the challenges from the pandemic and the support that churches and individuals can give to Glass Door.

Having raised sufficient support for the Knife Bin Appeal (raising money from the Churches in the Deanery to place a knife bin wherever it is needed in the Diocese), progress stopped for a while due to changes of personnel in Southwark and Word 4 Weapons (the charity providing the bins). The project is now moving forward again and a church in South London has been identified as a possible location.

Please visit the deanery website <https://richmondandbarnesdeanery.org.uk> for minutes of the Deanery Synods and to find out what's been going on in churches in the deanery.

**Paula Brackenridge**

## **ST LUKE'S CHRISTIAN AID ANNUAL REPORT 2021-22**

Christian Aid is a charity that works to fight poverty around the world and is supported by 40 church denominations in the UK and Ireland. It funds projects that help people improve their own lives, regardless of race or religion and challenges the causes of poverty and injustice. It does not give money to governments but works through local community organisations in over 50 countries.

In 2021, St Luke's members raised a fantastic £1,020 during Christian Aid week in May through an online JustGiving Page and through collection envelopes given out during church services. In September the Richmond Riverside sponsored walk raised another £515. Many thanks to all who donated, helped out and participated in the sponsored walk

**Jonathan & Jayne Armstrong**

## **ST LUKE'S WELCOMERS ANNUAL REPORT 2021-22**

After a year of masks and regulations, it's wonderful that life is returning to normal albeit cautiously.

Laura Liebers, William Lee and I joined the team of Welcomers this year and in October I agreed to take responsibility for the rota to enable Laura Coughtrie to focus on her role as Church Warden.

Peter Duck and Stephen Eagleton retired as sides people at the end of the year and we're very grateful for their many years of service. If anyone would be interested in becoming a welcomer, I'd be delighted to discuss what's involved. The time commitment is approximately half an hour before and after the service once a month so it isn't too onerous and it's a wonderful way to meet fellow parishioners as they arrive at and leave St Luke's.

**Sally Durant**

## **ST LUKE'S CHURCH FLOWERS ANNUAL REPORT 2021-22**

We were pleased that as soon as services resumed at St Luke's we returned to having flowers on the altar and also in the Main Hall as the screen is open every Sunday to allow for spacing and ventilation. Carolyn Tonkin and I provide and arrange the flowers on most Sundays and I'm sure the congregation is as grateful as I am for her generosity and artistry.

A few members of the congregation made donations for flowers, either in loving memory of a loved one or to celebrate a happy occasion and these are much appreciated. Please contact the Parish Office ([office@kewparishes.plus.com](mailto:office@kewparishes.plus.com)) or Judi our Treasurer ([slk.treasurer@gmail.com](mailto:slk.treasurer@gmail.com)) if you would like to make a donation or speak to Carolyn or Irene after a service.

Carolyn and I would be happy to welcome anyone who would like to help in decorating the church in this way.

**Irene Stephens**

## ST LUKE'S HOUSE ANNUAL REPORT 2021-22

St Luke's House has been incredibly fortunate for the last 20 plus years to have been supported by Stephen Eagleton, both as Treasurer and latterly as Chair. He has been there for me the whole of my tenure. He finally decided the time had come to call it a day. Our Treasurer

Mike Greenwood also felt it was time to hand over the baton.

So this year we have are delighted to welcome a new Treasurer, Simon Mollett and a new Chair, Lee Coole. I have promised them that these posts are an easy ride but am happy that they are prepared to get involved and update our constitution. (The Vicar and Churchwardens of St Luke's, The Avenue remain our formal trustees)

After suffering a deficit in 2019/20, we returned to a small surplus in 2020/21, despite the reduction in lettings income as a result of the second and third Covid lockdowns. However, at the year-end we had a major financial commitment for the renewal of the fire alarm system – a cost that was incurred post year-end.

As to progress on our planned projects – no progress was made due both to the pandemic and the breaking down of our fire alarm system. This latter was a major unplanned capital expense and would have totally wiped out our reserves, post year end, if it had not been for the prompt generosity of many of the regular hirers. Huge thanks are due to Kew Studio, St Luke's Brownies, Crouching Tiger Karate, KNA and Nichola Pope. It is only by running a modest operating surplus and relying on support from our regular hirers that St Luke's House can meet major expenditure like this while at the same time charging very reasonable rents

Challenges for 2022 remain the same as last year, to try and get funding to reorder the Disabled and the Nursery School loos so that they meet the increasing standards set by OFSTED. We have employed an architect to draw up plans, so things are moving forward.

As we are one of the only halls in the area that has availability all weekend we are a very popular choice for weekend workshops.

As a result of this we are able to offer the perfect space for quite a few Shamanic groups and we also offer annual framing workshops.

Other news...

We still host the Kew Montessori School, REACT, KNA, The Exiles, (a broadsword club), Adult Tap, and U3A. We continue to be fortunate to have very two vibrant and well-supported children's activities. These are Ben Pethick's Karate and Christine Goldman's Kew Dance Arts.

We have a very full programme in the Music Room with our resident teachers Nichola Pope and Raphael Radoux-Rogier teaching a host of adults and children clarinet, saxophone, piano and violin. The music room also hosts Kelly Homewood, a sports masseur.

St Luke's House is available weekday evenings and weekends for parties, workshops, exhibitions and classes. If you are interested please give me a call on 020 8940 2791 or send me an email at [debbiefife@gmail.com](mailto:debbiefife@gmail.com)

**Debbie Fife**

# THE QUEEN'S SCHOOL ANNUAL REPORT 2021-22

While 2021 started with continued interruptions because of the pandemic, with the coming of spring Queen's began to welcome our students and staff back into school. Since then, staff have been working very hard to recover, catch up and support our children and families. We are hugely thankful for the commitment, hard work and sheer determination of all the staff at Queen's.

The School continued to operate under government guidance into the 21-22 academic year making use of the safety protocols it put in place in the summer. These have been effective and enabled the school to function much as normal with no need for online teaching. The rise in omicron cases before Christmas led to children and staff absences, but these were not too disruptive. While earlier on events were postponed or cancelled, latterly events such as the very successful Christmas fair did take place at the school with mitigations (e.g. mainly outdoors).

Governors continue to work closely with the school leadership regarding our COVID risk management structures and we are grateful for the support being given by everyone in the school community. We are very grateful to the remarkable staff team at Queen's for their dedication and hard work across learning and teaching, embedding the new curriculum and, as always, managing a heavy workload. They continue to provide a rich and broad academic, spiritual and personal learning environment. The Assistant Head and Special Educational Needs Coordinator, SENDCo, are on maternity leave – 2 excellent replacements have taken over their roles.

## **Governor News**

In July we said goodbye to 2 of our governors, David Durie and Bethany Widick. David stepped down as associate member, after being with the Board since 2009(!) in many roles, including Co-Chair. Bethany left the Board at the end of July, as she and her family moved out of Kew. During her nearly four years on the Board Bethany was also a Co-Chair. In December we said our thanks and farewells to Cathy Christmas and Jason Moore, both of whom have been incredibly dedicated, skilled and enthusiastic governors. Cathy had been Vice-Chair among many other roles, and Jason had joined us as a co-opted governor last year.

In October we welcomed our new parent governors at our December Board meeting. Laura Leicester is a parent in Year 1 and joins us with an extensive background in education (she is currently Head of Global Education at Latymer Upper School). Larissa Sutton is a parent in Years 2 and 3 and joins us with a media and project management background, as well as with prior experience of being a school governor. We are also joined by Rev Melanie Harrington as a co-opted governor. Melanie will be working in parallel with the new incumbent of St Anne's (Rev Giles Fraser) when they take up the ex-officio role on the Board – a nice reflection of the ongoing collaboration between our churches - for the benefit of the Kew community.

## **Achievements**

Owing to Covid-19, government assessments such as SATs and Phonics testing were cancelled throughout the UK. Although phonics statutory assessment took place in December for year 2 pupils (delayed due to COVID from Year 1, with 93% pupils working at the expected level). Our Curriculum & Standards and Pastoral & Kairos committees continue to work closely with the school to monitor progress and attainment as well as mental health and wellbeing and looking ahead to future SIAMs and OFSTED inspections in due course.

School trips restarted with a successful residential trip last summer. Year 6 will be visiting an outward-bound centre in Dorset this year. A new Community Use Agreement CUA for the sports pitch and weekend use of the school hall is being negotiated with Richmond Council

## **A new Vision for Queen's**

One of our key areas of focus in the new school year has been consulting on the new 2022-25 Vision Priorities which will guide the path of The Queen's School over the next 3 years, with Rev. Melanie very helpfully taking on a role previously fulfilled by Father Nigel. Promoting and embedding the new Our Mission Statement remains unchanged, and our Vision Priorities show the areas on which we will focus to achieve that Mission. We continue to encourage every child to reach their full

potential, nurtured and supported in a Christian community which lives by the values of Love, Compassion and Respect.

We are thankful for all those who provided feedback during our stakeholder engagement, during which we have consulted with parents and carers, staff, children, our local Churches, the Southwark Diocesan Board of Education, and the local authority via Achieving for Children (AfC). Responses were overwhelmingly positive and, as well as comments on the proposed Vision, there were many additional suggestions and observations which the Co-Headteachers are considering with us. Governors and school leaders alike are working on embedding the new Vision to ensure it 'comes alive' in terms of our longer-term direction of travel and daily life at Queen's. As part of that, detailed action plans will be developed by the School to ensure the Vision helps direct all aspects of school life

**Vas Polydorou, The Barn Foundation Governor**  
**Harry Charrington, St Luke's Foundation Governor**

## **KEW COMMUNITY TRUST ANNUAL REPORT 2021-22**

2021 has felt like one of the most demanding years for the Trust.

The COVID epidemic has put huge pressure on our staff team in trying to maintain the activities of the Avenue Club. Staff and trustees have worked together to implement rigorous hygiene and social distancing disciplines, to keep attendees at the Centre safe. Many courses have moved onto Zoom very successfully, but inevitably much of the social interaction has had to be constrained. We have all had to learn new technology and still today some courses will be held partly at the Centre and partly on Zoom.

To try to counteract our inability to meet together, our Club staff set up regular telephone chats with our more vulnerable and isolated members so as to keep in touch. When we were forced to cancel our popular Christmas Lunch, we worked with Kew Neighbourhood Association to distribute Maids of Honour treats to many members, to bring a little seasonal cheer.

With the Centre largely empty for months, we used the time to smarten it up, conscious of our responsibilities as good tenants of St Luke's Church. Walls have been painted, floors revarnished and everything was cleaned ready for the re-opening.

Thankfully, life is beginning to get back to normal. Courses are restarting; we are welcoming more members to the Centre; our staff team are all returned from furlough, and there is increased interest in the letting of our halls.

We have seen some staff changes in the last year. Lisa has retired as manager of the Avenue Club after twenty-one years. We shall all miss her friendship and enthusiasm and she has passed the task on to her experienced lieutenant, Siobhan. Simon has joined us as chief executive and Cindy joins as general manager. All this has put pressure on our office space and we are working to create some more space.

2021 has required of us to be more responsive, to develop some new ways of doing things, but the big decline in course and lettings income has been costly. However, our team has responded brilliantly to the challenges and delivered companionship and compassion throughout this difficult year.

We have not lost sight that our clear mission is to improve the lives of our Kew community, echoing the excellent talk given at our recent AGM by our new vicar, Melanie.

We have strived to deliver on that mission despite the problems.

**Jeff Harris, Chair, Kew Community Trust**

**ST LUKES PCC****INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	<b>2019</b>	<b>2020</b>
	<b>Actual</b>	<b>Actual</b>
	£	£
<b>INCOME</b>		
Voluntary Standing Orders	35,873	35,754
Regular Envelopes	5,332	1,639
Other Tax Efficient	8,311	5,834
Open Collections	3,999	2,511
	<u>53,516</u>	<u>45,738</u>
Tax Recovery	10,550	9,667
Total Congregational Giving	64,066	55,406
Fund Raising Events	5,638	1,982
Donations from Community Choir	3,266	900
Dividends and Interest	26	131
Fees re Weddings etc. Net	770	1,016
Other Income and Donations	1,553	1,367
<b>TOTAL REGULAR INCOME</b>	<u>75,318</u>	<u>60,801</u>
Legacies	40,000	-
Donations in Memory	-	300
<b>TOTAL INCOME</b>	<u><b>115,318</b></u>	<u><b>61,101</b></u>
<b>EXPENDITURE</b>		
Parish Support Fund	47,304	48,250
Clergy Expenses	1,202	-
Parish Admins, Organist, Dir of		
Music, locums, examiner	9,105	10,689
Communion and Service Supplies	1,544	6,605
Premises - Trust	2,039	3,711
- Insurance	2,742	2,521
- Repairs	3,414	1,900
Parish Office Costs	1,836	1,593
Fundraising Expenses	1,413	446
Charitable Donations	2,570	1,655
<b>TOTAL REGULAR EXPENDITURE</b>	<u>73,170</u>	<u>77,369</u>
<b>EXCESS OF INCOME OVER EXPENDITURE</b>	<u><u><b>42,148</b></u></u>	<u><u><b>- 16,268</b></u></u>

**ST LUKE'S PCC**

**BALANCE SHEET  
AS AT 31 DECEMBER 2021**

	<b>2020</b>		<b>2021</b>
	<b>£</b>		<b>£</b>
<b>ASSETS</b>			
CCLA CBF Deposit Account	30,284		30,300
NatWest Current Account	59,002		56,080
Debtors / Payments in Advance			
Gift Aid Income	2,170		2,557
Barn Church	6,690		5,347
KCT (Insurance Policy)	5,548		
Other			50
	<u>14,408</u>		<u>7,954</u>
<b>LIABILITIES</b>			
Creditors			
Diocese fees	- 654		- 458
Kew Community Trust	- 2,250		- 1,000
Other	- 2,305		- 569
	<u>- 5,209</u>		<u>- 2,027</u>
<b>FUNDS</b>	<u><b>98,486</b></u>		<u><b>92,308</b></u>

## ST LUKE'S PCC

### FUNDS

AS AT 31 DECEMBER 2021

	General Fund	Legacies	Quin- quennial Repairs	Vineyard Lunches	Building Fund	TOTAL
	£	£	£	£	£	£
<b>BALANCES AT 1 JANUARY 2021</b>						
Cash in Bank (NatWest and CCLA Deposit)	52,608	35,620	10,051	157	50	98,486
Incoming Resources	70,046					70,046
Outgoing Resources	- 76,224				-	76,224
Transfers	- 1,000		1,000			
<b>BALANCES AT 31 DECEMBER 2021</b>	<b>45,430</b>	<b>35,620</b>	<b>11,051</b>	<b>157</b>	<b>50</b>	<b>92,308</b>
<b>SPLIT</b>						
Undesignated Funds	45,430					45,430
Designated Funds		35,620	11,051			46,671
Restricted Funds				157	50	207
						<b>92,308</b>

Unrestricted funds are used to pay everyday expenses. Designated funds may be changed by PCC decision to be undesignated (or designated to something else). Restricted funds cannot be used for anything else (unless the donor makes a variation of purpose).

## ST LUKES PCC 2021

### CHARITABLE GIVING

	<b>TOTAL 2020</b>	<b>TOTAL 2021</b>
	£	£
Lent Appeal		256
Welcare	660	660
Churches Together in Kew		150
Pancreatic Cancer (in mem Nigel Blake, Christopher Springate)	131	
Small Steps for Africa from Quiz night	507	
Vineyard lunches	87	
Christian Aid donations made through church	170	
Abbeyfield donation (History Book)	100	
	<u><b>1,655</b></u>	<u><b>1,066</b></u>

Other Charity Collections were raised by the Parish but did not pass through the PCC Bank Account e.g. Christian Aid collection

### FUND RAISING EVENTS, Net

	<b>Net Funds 2020</b>	<b>Donated 2020</b>	<b>Net Funds 2021</b>	<b>Donated 2021</b>
	£	£	£	£
November Fair	553	-	2,151	
Community Choir Donations	900			
Quiz Night	983	507 *		
Bingo				
Nativity Play				
Other				
	<u>£ 2,436</u>	<u>£ 507</u>	<u>£ 2,151</u>	<u>£ -</u>

\* (Small Steps for Africa)

## **ST LUKES PCC**

### **NOTES TO THE ACCOUNTS 2021**

#### **INCOME AND EXPENDITURE ACCOUNT**

##### **INCOME**

More people have switched from donating in church to online methods

We depend heavily on being able to gift aid

Other Planned Giving is donations through CAF (generally CAF takes a small fee for this) and numbered envelopes.

Fees - two weddings and a funeral

##### **EXPENDITURE**

Parish Admin/Organist/Choir leaders cost includes Visiting Clergy/Interregnum costs of £320

In 2020, communion and service supplies includes Nigel Blake's legacy for the organ humidifier (£5,680)

Premises - Trust is St Luke's share of heating/lighting/cleaning/gardening accrual for Apr-Dec (billed in April 2022). Restrictions on the use of churches during lockdowns (closure, short private prayer only, no events etc) meant far less utilities were consumed.

#### **BALANCE SHEET**

##### **ASSETS**

Debtors - monies due to be paid to St Luke's that had not been received at year end - Gift Aid claimed for Q4 2021 (now received), shared costs due from The Barn for H2 2021, clearance of a donation cheque

##### **LIABILITIES**

Creditors - monies owed not yet paid at the end of the year - Diocese fees for 2021 wedding/funerals, share of KCT costs for Apr-Dec lighting/heating/cleaning/gardening (due annually in Q2), un-presented cheques of £569.

#### **FUNDS**

£1,000 has been transferred to the Quinquennial Repairs fund and we await the full quinquennial report following the quinquennial inspection in 2021.

#### **CHARITY**

Lent Appeal 2020 was conducted online by the Diocese and did not come through St Luke's account

November Fair was the only social fundraising event run in 2021, which 118 people attended. A card reader was used for the first time for entrance fees (48 people) and some purchases.

Twickenham Business Services Ltd  
14 Strawberry Vale  
Twickenham  
TW1 4RU

St Lukes PCC  
St Lukes Church  
The Avenue  
Kew  
TW9 2AJ

9<sup>th</sup> March 2022

**Independent examiner's report to the members/trustees of St Luke's Church, Kew, Parochial Church Council (PCC)**

I report to the PCC on my examination of the accounts of St Luke's Church for the year ended 31<sup>st</sup> December 2021.

**Responsibilities and basis of report**

As the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of St Luke's Church accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of St Luke's Church as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: **Mark Jones** MAAT

Address: 14 Strawberry Vale, Twickenham, TW1 4RU.

Date: 9<sup>th</sup> March 2022